



## Cyprus Visa Application Requirements

All Documents to be provided must be in English only.		YES	NO
1	<p><b>APPLICATION FORM</b> completed, signed, and submitted by the applicant <b>in-person</b>. With his/her signature the applicant certifies that he/she is aware of the legal consequences of providing false or incomplete information in visa proceedings.</p>		
2	<p><b>2 passport size color photograph</b> in white background and dark shirt, <b>not older than 6 months, 4.5 cm x 3.5 cm</b></p>		
3	<p><b>Original Passport.</b></p> <ul style="list-style-type: none"> <li>• Passport should be valid for at least <b>6 months</b> from the intended date of entry to Cyprus</li> <li>• Applicant should be a resident in UAE for at least <b>6 months</b></li> <li>• Current Passport must contain at least <b>two blank visa pages</b></li> </ul>		
4	<ul style="list-style-type: none"> <li>• <b>Passport Copy</b> (pages showing personal details, validity, and <b>UAE Valid residence visa</b>)</li> <li>• <b>UAE Residence Visa Copy (UAE residence visa must be valid for 3 months from intended date of arrival in Cyprus)</b></li> </ul>		
5	<p><b>NO OBJECTION CERTIFICATE AND OR SALARY CERTIFICATES</b> The No Objection Certificate Or Salary Certificate, must be addressed to the <b>Cyprus Embassy in Abu Dhabi</b>, including the <b>Employer's Full Name, Complete Address And Landline Telephone Number</b>, the document must include details regarding the <b>Applicant's Position, Salary, Date Of Recruitment</b>. <b>The letter must be originally signed and stamped. It must not be older than a month.</b></p> <ul style="list-style-type: none"> <li>• <b>BUSINESS OWNERS/PARTNERS</b> should provide letter from the company along with a <b>COPY OF TRADE LICENSE</b></li> <li>• <b>Dependent Applicants who are under Husband/Father Sponsorship</b> should provide Typed and originally signed NOC letter (issued by the sponsor, it must confirm the travel dates, exact purpose of travel, relationship, details of the applicant, and financial undertaking). Sponsor's residential address in the UAE and contacts details must be indicated in the letter. Sponsor's Passport Copy and UAE Residence Visa copy must be attached. <b>Original Salary Certificate and Original Bank Statements of the Sponsor must be provided along with this.</b></li> <li>• Students under University sponsorship should provide Original NOC from the University</li> </ul>		
6	<p><b>Proof Of Sufficient Financial Means;</b> Original bank statements for the past 3 months, <b>Originally Stamped By The Bank</b>, For salaried individuals; <b>statement to reflect last 3 salaries.</b> <i>Online Statements, E-Stamped statements are not accepted.</i></p>		
7	<p><b>Flight Booking (round-trip);</b> <b>Provisional Booking or Flight Reservation</b> to be provided at the time of Visa Application. <i>The applicant is advised not to purchase his/her travel ticket to Cyprus before having his/her application approved and the visa issued.</i></p>		
8	<p>Hotel Reservation or Proof of Other Accommodation with contact details of Hotel</p>		
9	<p><b>Travel Insurance</b> - covering the entire period of intended stay, valid for Cyprus, covering any expenses which might arise in connection with repatriation for medical reasons, urgency medical attention, emergency hospital treatment or death during your stay (min. coverage €30,000, Insurance card copies are not accepted). <i>*The insurance certificate covering all the details is required to be submitted and not the entire policy</i></p>		
10	<p><b>For Visiting Friends Or Family the below documents must be provided;</b></p> <ol style="list-style-type: none"> <li>a) <b>Invitation Letter</b> addressed to the <b>Cyprus Embassy in Abu Dhabi</b> from the <b>Host</b> with full address in Cyprus, Phone Number And Occupation in Cyprus, including the <b>Host's Passport Copy</b></li> <li>b) <b>ORIGINAL Certified Assumption of Responsibility for hosting</b> form duly completed and signed by the host, must be attested by <b>Municipal Authorities in Cyprus along with TAX/ REVENUE stamp. Original document must be sent from Cyprus. Scan copy not accepted.</b></li> <li>c) <b>Proof of Address</b> – Document proof with Host Name &amp; Address. E.g. Utility Bill, House Contract etc.</li> </ol> <p><i>If the Inviting person is in the UAE, then they must accompany the applicant, along with prepared Invitation Letter and Assumption of Responsibility and sign the documents at the Cyprus Embassy in Abu Dhabi prior to booking appointment at VFS.</i></p> <p><b>PLEASE NOTE</b> – Cyprus Embassy can request for additional documents - Applicants visiting friends or family in Cyprus may be required to present a copy of the deposit of a security bond in any bank functioning in the Government controlled area of Cyprus. The original of the Bank Guarantee must be submitted to the aforesaid Department, while a copy of it, stamped by the Civil Registry and Migration Department, should be included in the visa application supporting documents.</p>		



11	<p><b>For Business Purposes the following documents must be provided:</b></p> <ol style="list-style-type: none"> <li>1. Invitation letter from host-company / firm / associate in the Republic of Cyprus, including full contact details.</li> </ol> <p style="text-align: center;">AND</p> <ol style="list-style-type: none"> <li>2. <b>ORIGINAL Certified Assumption of Responsibility for hosting</b> form duly completed and signed by the host company, must be attested by <b>Municipal Authorities in Cyprus along with TAX/ REVENUE stamp. Original document must be sent from Cyprus. Scan copy not accepted.</b></li> <li>3. Copy of Passport for signatory.</li> </ol>		
12	<p><b>Minor Applicant (Under 18 Years Old)</b></p> <ul style="list-style-type: none"> <li>• Letter, completed and signed by both parents or legal guardians, authorizing the minor to apply for a visa to enter the Republic of Cyprus, and provide documents that prove the relationship between the minor and the person(s) authorizing (copy of the passport of each parent, accompanied by a copy of the <b>MINOR'S BIRTH CERTIFICATE</b> stating the parents' names; death certificate, where applicable).</li> <li>• If minor is travelling alone or with 1 parent, both parents should be present at the application center.</li> <li>• If 1 of the parent is out of the country or not living in UAE, that parent should visit the nearest Cyprus embassy to furnish his/her NOC for the minor. <b>Original attested NOC must be provided.</b></li> <li>• If parent of the minor is separated or divorced, an attested custody letter from court (in English, if it is in Arabic).</li> </ul>		
13	<p><b>Cypriot / EU Spouse</b></p> <ol style="list-style-type: none"> <li>1. Passport Copy of the spouse</li> <li>2. Original Marriage certificate must be presented and a copy must be provided</li> <li>3. Letter from Cypriot / EU Spouse</li> </ol>		
14	<p><b>ADDITIONAL DOCUMENTS for Domestic Staff/ Nanny/ Housemaid Travelling with a Sponsor or Accompanying Employer.</b></p> <ul style="list-style-type: none"> <li>• Sponsor must provide NOC and Financial Undertaking/Responsibility along with their <b>Original Salary Certificates and Original Bank Statements</b></li> <li>• If the Domestic Staff is under company sponsorship and working with an Employer as Nanny/ Housemaid then;             <ol style="list-style-type: none"> <li>1. Original NOC from the UAE Visa Sponsor Company/ Agency/ Tadbeer mentioning purpose of travel, details of agreement between Agency and Accompanying Employer</li> <li>2. Letter of Financial Responsibility from Accompanying Employer originally signed, along with their <b>Original Salary Certificates and Original Bank Statements</b>. Passport Copy and UAE Residence Visa Copy of the Accompanying Employer.</li> </ol> </li> </ul>		

**PLEASE NOTE:**

1. **All documentation has to be submitted in English language only.**
2. The Embassy reserves the right to ask for additional documents.
3. Submitting an application without the complete set of documentation according to the above checklist may result in rejection of the visa application.
4. Spouse / Children of Cypriot/ EU Nationals must present Original Marriage Certificate/Birth Certificate along with original letter from and submit a copy of the same at the time of submission for verification to avail Visa Fee Gratis.

Staff Signature	Applicants Signature
Date	Date
<b>Remarks</b>	